

ACT Heritage Library

Preliminary Box List

Name of the collection (person or organisation): *Pan Pacific and South East Asia Women's Association (ACT)*

BOX NUM- BER	RECORD TYPE eg. minutes, correspondence, reports, publications, photographs etc	RECORDS DESCRIPTION describe in more detail the material in the files etc.	QUANTITY number of volumes, bundles, files, albums etc.	DATE RANGE This may be a range of years, single dates or a combination	COMMENTS extra comments about condition or content
1	Constitution and Incorporation	Constitutions and proposed amendments, Certificate of Incorporation and related documents, 1989, newscuttings, 1953 and 1987	1 file	1957-2000	Newscuttings are indentified and dated
1	Annual Reports	Annual Reports, including audited financial statements	2 files	1994/95-2009/10	
1	Minutes	Annual General meetings	1 file	1969-1984; 2009	
1	Minutes	Public meeting, general meetings and committee meetings	2 volumes	24 March 1953-11 October 1955	Early minute books include minutes of the public meeting of 24 March 1953, the inaugural meeting, and both general and committee meetings. There are also some annual general meeting minutes held separately
2	Correspondence	PPSEAWA Australia in and out	1 file	1980-1992	
3	Project Files	International Year of the Child grant application and correspondence	1 file	1979	
3	Membership	Membership history cards and typewritten lists of members	2 boxes, 1 fil	1979-1999	

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4	History	Published and unpublished histories of PPSEAWA (Australia) and PPSEAWA (ACT)	1 file	1928-1994	
5	Realia	9 metal badges and 1 fabric bookmark representing international conferences and branches of PPSEAWA	2 bags	undated	